



**CITY OF CHINO CULTURAL PALOOZA  
INFORMATION/RETAIL VENDOR APPLICATION**

City Hall Lawn-13220 Central Avenue, Chino, CA 91710  
Saturday, March 10, 2018  
10:00 a.m.-3:00 p.m.

**OFFICE USE ONLY:**

**BOOTH #:** \_\_\_\_\_

**RECEIPT #:** \_\_\_\_\_

Name of Organization/Company \_\_\_\_\_  
Full Name of Contact Person \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
Day ☎ (\_\_\_\_) \_\_\_\_\_ Cell ☎ (\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

**PARTICIPANT INFORMATION (PLEASE CHECK ALL THAT APPLY)**

\_\_\_\_ NON-PROFIT VENDOR INFORMATION FEE: \$10 ► NON-PROFIT: # \_\_\_\_\_  
\_\_\_\_ NON-PROFIT RETAIL VENDOR FEE: \$37  
\_\_\_\_ \*COMMERCIAL VENDOR INFORMATION FEE: \$31  
\_\_\_\_ \*COMMERCIAL RETAIL VENDOR FEE: \$55  
*\*Commercial = Operating a business for profit*

**Description of booth activity:**

**NOTICE: PLEASE BE AWARE OF THE FOLLOWING:**

- VENDOR/APPLICANT MUST BE PRESENT FOR THE DURATION OF THE EVENT.
- THE CITY OF CHINO WILL NOT MONITOR NOR GUARANTEE EXCLUSIVITY OF MERCHANDISE SALES.

**PLEASE INITIAL THAT YOU HAVE READ ABOVE:** \_\_\_\_\_

**EVENT REQUIREMENTS**

- Current City of Chino Business License. **BUSINESS LICENSE #** \_\_\_\_\_
- **Obtain a City of Chino Business License:**
  - Complete Business License form, return to City Hall Business Licensing and pay with a separate check; questions can be directed to 909.334.3263.
  - Additional fees may be required by the City of Chino Finance Department, Business Licensing.
- **Seller's Permit from the State of California Board of Equalization:**
  - I hold a valid City of Chino seller's permit. My number is: **S** \_\_\_\_\_
  - I am not required to hold a seller's permit because (check one):
    - My retail product sales are not subject to tax.
    - I sell on behalf of a section 6015 retailer: \_\_\_\_\_
    - My sales are exempt occasional sales, less than three times per year. *Your information will be submitted to the State of California for confirmation.*

For more information, contact the BOE (Board of Equalization) Riverside Field Office:  
3737 Main Street, Suite #1000, Riverside, CA 92501; 951.680.6400.

**GENERAL BOOTH INFORMATION**

- Booth set-up begins at 8:30 a.m. Please have booth ready by 9:30 a.m.
- A 10'x10' space will be provided for participants. Applicant is responsible for tables, chairs, shade, etc.
- Electricity will not be provided. **NO GENERATORS ARE ALLOWED.**
- All applications are subject to approval.

**Vendor applications will be accepted ONLY through February 16, 2018 (or until spots are filled).**

**Mail/Submit applications with proper payment to:**

Carolyn Owens Community Center  
13201 Central Avenue, Chino, CA 91710

Attn: Nikki Hendricks, Community Services Coordinator

**For more information, contact:**

Nikki Hendricks - 909.334.3500  
[Nhendricks@cityofchino.org](mailto:Nhendricks@cityofchino.org)

Make check/money order payable to: **City of Chino** (except payment for Temporary Food Facility Health Permit).  
Incomplete applications or those received without proper payment will be returned.

**-Please turn over for more information-**

*Revised 12.28.17*

**\* WAIVER AND RELEASE BY APPLICANT(S)  
FOR PARTICIPATION IN A CITY OF CHINO SPONSORED PROGRAM**

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Participant Name: \_\_\_\_\_ Activity: Cultural Palooza

Program Dates: From: Saturday, March 10, 2018 To: Saturday, March 10, 2018

In exchange for being permitted to participate in any City of Chino activity, I acknowledge and attest to the fact that:

1. My participation, and/or that of my child/children/guardians, is voluntary.
2. My participation, and/or that of my child/children/guardians, potentially can result in injury, death, property damage, and other losses.
3. I am legally competent to understand and accept the associated risks.
4. I will not pursue legal actions against the City for matters arising as a result of my participation, and/or that of my child/children/guardians.
5. I am responsible for payment of all charges associated with my participation, and/or that of my child/children/guardians, for any damages to the City property or other losses of any involved.
6. I will defend the City and its representatives against any claims or lawsuits that are a result of my participation, and/or that of my child/children/guardians.
7. I agree that the City can take photographs and/or film me, and/or my child/children/guardians, while participating in a City activity and/or at a City facility to be used for promotional purposes; and, further that these will be the sole property of the City.
8. I understand that rates, fees, dates, times, classes, schedule of classes, and instructors established by the City may change at any time without notice.
9. I agree that City fliers and class schedules are not an expressed or implied contract.
10. I agree that the City is not responsible for any damage or loss that may arise from a misunderstanding, error, or omission.
11. I understand that the City reserves the right to change or cancel any or all of the participation/use rules at any time.
12. I understand that any individual behaving inappropriately or unsafely will be ejected and denied future participation.

**I am signing a full release of any and all liability against the City of Chino and do so of my own free will.**

Printed Name: \_\_\_\_\_  Parent/Guardian

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone (day): \_\_\_\_\_ Phone (evening): \_\_\_\_\_ Phone (cell): \_\_\_\_\_

Organization (if any): \_\_\_\_\_

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The City of Chino, in compliance with the Americans with Disabilities Act (ADA) does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs, events, or activities. Requests for accommodations and information regarding provisions of the ADA may be requested from Michael Heroux, ADA Coordinator, at 909.334.3308.

\*\*\*\*\* **FOR OFFICE USE ONLY** \*\*\*\*\*

Staff Member Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Staff Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\* To be completed by each adult (18 years of age or older)**