

**CITY OF CHINO**  
**FOOD VENDOR APPLICATION**  
**2026 SUMMER MOVIE NIGHTS**  
**FRIDAY, JUNE 12-JULY 31, 2026 • 6:30-10:00 P.M.**



Name of Organization/Company \_\_\_\_\_ E-Mail \_\_\_\_\_  
Full Name of Contact Person \_\_\_\_\_ DOB \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_ Mobile (\_\_\_\_) \_\_\_\_\_  
Emergency Contact \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ Relationship \_\_\_\_\_

Select Event Date(s) and Vendor Type:

- |  |  |
|--|--|
| <input type="checkbox"/> <b>City Hall Lawn, 13220 Central Ave.</b><br>FRIDAY, JUNE 12, 6:30-10:00 P.M.         | <input type="checkbox"/> <b>Stueve Family Park, 16050 E. Preserve Loop</b><br>FRIDAY, JUNE 19, 6:30-10:00 P.M. |
| <input type="checkbox"/> <b>City Hall Lawn, 13220 Central Ave.</b><br>FRIDAY, JULY 10, 6:30-10:00 P.M.         | <input type="checkbox"/> <b>Stueve Family Park, 16050 E. Preserve Loop</b><br>FRIDAY, JULY 17, 6:30-10:00 P.M. |
| <input type="checkbox"/> <b>Stueve Family Park, 16050 E. Preserve Loop</b><br>FRIDAY, JULY 24, 6:30-10:00 P.M. | <input type="checkbox"/> <b>City Hall Lawn, 13220 Central Ave.</b><br>FRIDAY, JULY 31, 6:30-10:00 P.M.         |

- \*Commercial Food: \$50     Cottage Food: \$40     Non-profit: \$25; 501(c)(3) # \_\_\_\_\_  
\*Commercial=Operating a business for profit.

Please list all food items, beverages/refreshments, etc. to be sold. **Only the items listed here and approved by the City will be allowed to be sold in your booth, no exceptions:**

1<sup>st</sup> Choice: \_\_\_\_\_

2<sup>nd</sup> Choice: \_\_\_\_\_

Food will be:     Prepared on-site     Pre-packaged

If preparing food, what type of cooking equipment will be used? \_\_\_\_\_  
(Gas grill, hot pot, crock pot, etc.)

Type of booth:     Canopy; measurements \_\_\_\_\_     Food truck; measurements \_\_\_\_\_

Will you need electricity?     Yes     No

Number and type of electrical items to be used: \_\_\_\_\_  
(Coffee pot, electric grill, crock pot, etc.)

What type of fire extinguisher will you have in your booth/food truck? Fire extinguisher grade \_\_\_\_\_

- At minimum, a Class 2A10BC Fire Extinguisher is required for open flames.

What type of Health Permit do you have with San Bernardino County?

Annual permit     One-day permit    **HEALTH PERMIT #** \_\_\_\_\_

- Submit a copy of the annual permit with this application. One-day permits must be made available to the City five days prior to the event.

**EVENT REQUIREMENTS**

- Incomplete applications will not be processed.
- Submit signed City of Chino hold harmless/waiver form. (See waiver on the back of this form)
- Submit copy of City of Chino Business License. BUSINESS LICENSE #** \_\_\_\_\_
  - Businesses located outside the City of Chino (who do not have a City of Chino Business License) are required to obtain a "one-day" Vendor Permit.
    - One-day permits are \$20. Additional fees may be required by the City of Chino, Finance Department, Business Licensing, 909.334.3263.
- I am a non-profit organization and have a valid 501(c)(3). 501(c)(3) #** \_\_\_\_\_
  - All Non-profit organizations are required to submit a "one-day" Vendor Permit.
    - Fees will be waived upon verification of non-profit status by the City of Chino, Finance Department, Business Licensing, 909.334.3263.
- Food vendors must provide a copy of the following:**
  - Temporary Food Facility (TFF) Health Permit from the San Bernardino County Department of Environmental Health Services.
  - Proof of \$1 Million liability insurance and endorsement page listing the City of Chino as an additional insured.
  - Proof of State Board of Equalization seller's permit for temporary location.

**GENERAL FOOD VENDOR INFORMATION**

- A standard 10'x10' space will be provided for participants. Registered information/retail vendors are responsible for supplying their own tables, chairs, shade, etc. Electricity (20-amp circuits) will be provided only if requested in advance. **All vendors must bring weights to secure EZ-Ups Initials:** \_\_\_\_\_
- Accessible routes require a minimum vertical clearance of 80", minimum width clearance of 48", and maximum counter height of 34". Vendor shall ensure access to goods and services for people with disabilities.
- Any individual behaving inappropriately or unsafely will be ejected and denied future participation.
- Registered food vendors must comply with all County Health and Fire Department requirements (fire extinguisher, netting/screening, hand washing equipment, etc.).
- **No Refunds or cancellations two weeks prior to event date.** If the event is *cancelled* due to severe weather, a full refund will be issued for booth fee. However, Business Licensing does not provide refunds.

**Submit complete applications to:**

Email: [lmartinez@cityofchino.org](mailto:lmartinez@cityofchino.org)

Mail/In-Person: Carolyn Owens Community Center • 13201 Central Avenue • Chino, CA 91710

Attn: Lyann Martinez, Community Services, Parks and Recreation Specialist

For more information or special request/considerations, please contact

Lyann Martinez, Community Services, Parks and Recreation Specialist, at 909.334.3507, or [lmartinez@cityofchino.org](mailto:lmartinez@cityofchino.org)

# FOOD VENDOR APPLICATION

(Please print clearly or type)

## \*VENDOR WAIVER

### FOR PARTICIPATION IN A CITY OF CHINO SPONSORED PROGRAM AND/OR USE OF A CITY OF CHINO FACILITY

Participant Name: \_\_\_\_\_ Activity: Chino Summer Movie Nights

Program Dates: From: June 12, 2026 & July 31, 2026

In exchange for being permitted to participate in any City of Chino activity and/or use any City of Chino facility, I acknowledge and attest to the fact that:

1. My participation, and/or that of my child/children/guardians, is voluntary.
2. My participation, and/or that of my child/children/guardians, may result in injury, death, property damage, and other losses, and I assume all of those risks.
3. I am legally competent to understand and accept the associated risks.
4. I waive, and release the City, its officials, employees, and volunteers from, all claims for any injury, death, property damage, or other loss resulting from my participation in the activity, and/or that of my child/children/guardians.
5. I am responsible for payment of all fees for, and liabilities and damages resulting from, my participation in the activity and/or that of my child/children/guardians, including damages to City property, injury to other participants, or other losses of any kind.
6. I will defend the City and its representatives against any claims or lawsuits that are a result of my willful misconduct, and/or that of my child/children/guardians.
7. I agree that the City can take photographs and/or film me, and my child/children/guardians, while participating in a City activity and/or at a City facility to be used for promotional purposes; and, further that such photographs and film will be the sole property of the City and that neither I nor my child/children/guardians will be entitled to any license fee or royalty for the City's use thereof.
8. I understand that rates, fees, dates, times, classes, schedule of classes, and instructors established by the City may change at any time without notice.
9. I agree that City fliers and class schedules are not an expressed and implied contract.
10. I agree that the City is not responsible for any damage or loss that may arise from a misunderstanding, error, or omission related to the activity.
11. I understand that the City reserves the right to change or cancel any or all of the participation/use of rules at any time.
12. I understand that any individual behaving inappropriately or unsafely will be ejected and denied future participation.

**I am signing a full release of any and all liability against the City of Chino and do so of my own free will.**

Printed Name: \_\_\_\_\_  Parent/Guardian

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone (day): \_\_\_\_\_ Phone (evening): \_\_\_\_\_ Phone (cell): \_\_\_\_\_

Organization (if any): \_\_\_\_\_

\*\*\*\*\* **FOR OFFICE USE ONLY** \*\*\*\*\*

Staff member printed name: \_\_\_\_\_ Date: \_\_\_\_\_

Staff member signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\* To be completed by each adult (18 years of age or older)**